

**Town of Hadley 2025 Organizational Meeting Minutes
January 2nd, 2025 at 12:00 Noon
Hadley Town Hall, 4 Stony Creek Road, Hadley NY 12835.**

Members Present: Supervisor Arthur Wright, Highway Superintendent Andrew Gilbert, Attorney Raeann Johnson, Town Clerk Colleen DeMarsh, Board Members; Tina Ladd & James Brewster.

Members Absent: Board Member Tim Hilker & Board Member Charles Ovitt.

12:00 p.m. Supervisor Wright called the meeting to order.

RESOLUTION # 1

BE IT RESOLVED that the following appointments are hereby made for the year **2025** by the Hadley Town Board:

DEPUTY SUPERVISOR:	James Brewster
BUDGET OFFICER:	Arthur Wright
ASSESSOR:	Lorraine Fiorino
HISTORIAN:	Kathy Trackey
PUBLIC ACCESS TO RECORDS:	Colleen DeMarsh
REGISTRAR OF VITAL STATISTICS:	Colleen DeMarsh
DEPUTY REGISTRAR:	Stephanie Lansburg
DEPUTY TOWN CLERK:	Stephanie Lansburg
BUILDING INSPECTOR/ CODE INFORCEMENT:	Albert Brooks
TOWN ATTORNEY:	Raeann Johnson
BOOKKEEPER:	Monty Thomas
PLANNING BOARD SECRETARY:	Monty Thomas
PLANNING BOARD ATTORNEY:	Raeann Johnson
DEPUTY HIGHWAY SUPERINTENDENT:	Brandon Purvis
ANIMAL CONTROL OFFICER:	Vacant
GENERAL CLERK:	Maureen Lanfear
WASTEWATER OPERATOR:	Andrew Hay
WATER 1-WATER 2-WASTEWATER COMMISSIONER:	Andrew Gilbert
WATER 1 & WATER 2 OPERATOR:	Heather Emrick
DEPUTY WASTEWATER OPERATOR:	Heather Emrick
HEALTH OFFICER:	Amy Johnson
COURT CLERK:	Connie Marcotte
JANITORIAL (TOWN HALL):	Sheena Smith
JANITORIAL (SENIOR/COMMUNITY CENTER):	Sheena Smith
YOUTH DIRECTOR	Jean Cieslik

Motion made by Tina Ladd, Second by James Brewster. All Ayes. Approved.

RESOLUTION # 2

BE IT RESOLVED that the following salaries have been established for year **2025**

SUPERVISOR:	\$ 43,784.00
TOWN BOARD MEMBERS:	\$ 4,586.00
TOWN JUSTICE:	\$ 10,913.00
TOWN CLERK:	\$ 38,794.00
DEPUTY TOWN CLERK:	\$ 18.00 per hour
REGISTRAR OF VITAL STATISTICS:	\$ 666.00
COLLECTOR FOR DISTRICTS:	\$ 3 @ 979.00
ASSESSOR:	\$ 15,750.00
TAX COLLECTOR:	\$ 6,712.00
TOWN ATTORNEY:	\$ 17,378.00
COURT CLERK:	\$ 10,864.00
ASSESSOR CLERK:	\$ 10,985.00
BUILDING INSPECTOR SECRETARY	\$ 16,477.00
GENERAL CLERK	\$ 10,985.00
BUILDING INSP/CODE ENFORCER:	\$ 14,608.00
ANIMAL CONTROL OFFICER: AS PER CONTRACT	\$ 9,820.00
HISTORIAN:	\$ 1,376.00
BOOKKEEPER:	\$ 53,279.00
SEWER, WATER 1, & WATER 2 PLANT OPERATOR:	\$ 26.59 per hour
SEWER, WATER 1 & WATER 2 COMMISSIONER:	\$ 3 @2,279.00
DEPUTY SEWER, WATER 1 & WATER 2 OPERATOR:	\$ 26.59 per hour
BOARD OF REVIEW CHAIRPERSON:	\$ 38.60 per hour
BOARD OF REVIEW MEMBERS:	\$ 28.92 hour
PLANNING BOARD CHAIRPERSON:	\$ 95.70 per mtg.
PLANNING BOARD MEMBERS:	\$ 66.43 per mtg.
PLANNING BOARD ATTORNEY:	\$ 4,345.00
PLANNING BOARD SECRETARY:	\$ 2,985.00
JANITORIAL (TOWN HALL):	\$ 17.85 per hour
JANITORIAL: SENIOR/COMMUNITY CENTER):	\$ 17.85 per hour
GENERAL MAINTENANCE:	\$ 26.59 per hour
MEALS ON WHEELS DELIVERY:	\$ 21.15 per hour
SENIOR CITIZEN DRIVER (+ mileage if using their own vehicle)	\$ 15.50 per hour
HEALTH OFFICER:	\$ 850.00
YOUTH DIRECTOR:	\$ 24.34 per hour
ASSISTANT YOUTH DIRECTOR:	\$ 17.30 per hour
YOUTH COUNSELORS:	\$ 15.50 per hour
HIGHWAY SUPERINTENDENT:	\$ 67,266.00
DEPUTY HIGHWAY SUPERINTENDENT:	\$ 27.39 per hour
RECYCLING ATTENDANT:	\$ 17.00 per hour
FULLTIME MEO:	\$ 26.59 per hour
PART TIME MEO:	\$ 21.83 per hour
FULL TIME LABORER:	\$ 24.76 per hour
PART TIME LABORER:	\$ 21.15 per hour

FULL TIME HEO: \$ 26.59 per hour
PART TIME HEO: \$ 21.83 per hour

LONGEVITY INCENTIVE:

0-4 YRS: \$0.00	5-9 YRS: \$0.15	10-14 YRS: \$0.30
15-19 YRS: \$0.45	20-24 YRS: \$0.60	25-29 YRS: \$0.75
30-34 YRS: \$0.90	35-39 YRS: \$1.05	40-44 YRS: \$1.20

Motion made by James Brewster, Second by Tina Ladd. All Ayes. Approved.

RESOLUTION # 3

BE IT RESOLVED that Town Officials using personal vehicles for town business will be allowed .70 per mile from the Town Hall, subject to Supervisor's approval. The Building Inspector/Code Enforcer, Water & Wastewater Plant Operator, Deputy Wastewater & Plant Operator and Senior Citizen Drivers on weekends and vacation time will be paid from home. And,

BE IT RESOLVED that no town vehicle shall leave the town of Hadley unless for conducting Hadley Business and that no town vehicle shall be taken home overnight with the exception of the Highway Superintendent and their Deputy.

Motion made by James Brewster. Second by Tina Ladd. All Ayes. Approved.

RESOLUTION # 4

BE IT RESOLVED that that Hadley Town Board hereby approves the Post Star for legal ads and information.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 5

BE IT RESOLVED that the Hadley Town Board has chosen to deposit Town Funds in the Arrow Bank (formerly Glens Falls & Saratoga National Banks).

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 6

BE IT RESOLVED that the Town Board hereby authorize Supervisor Wright to pay bills as they become due on Utilities, Bonds, Interest and Contracts.

BE IT ALSO RESOLVED that the Supervisor is hereby authorized to place Town Funds in NY CLASS, Certificate of Deposits or Super Golden Accounts and to transfer any additional funds that may be received into General, Highway and Special District accounts if needed.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 7

BE IT ALSO RESOLVED that the Tax Collector is authorized a bank of **\$200.00** to be used by the Tax Collector and be returned to the Supervisor prior to making her returns of unpaid taxes to the County Treasurer. And,

BE IT RESOLVED that the Registrar/District Collector is also authorized a bank of **\$200.00** to be used throughout the year for the purpose of performing their duties.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 8

BE IT RESOLVED that the Hadley Town Board hereby adopts the Final Budget for the year **2025** in the amount of total Appropriations **\$3,374.881.00** with estimated revenues of **\$1,698,158.00** and Tax Levy of **\$1,565,723.00**

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 9

BE IT RESOLVED that the Hadley Town Board has extended permission to Supervisor Wright to sign the DEC Memorandum of Understanding for the year **2025** when it is received by mail.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 10

BE IT RESOLVED that all checks drawn on Town Funds shall be signed by two of the following four people:

SUPERVISOR: Arthur Wright **DEPUTY SUPERVISOR:** James Brewster

TOWN CLERK: Colleen DeMarsh **HWY. SUPERINTENDENT:** Andrew Gilbert

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 11

BE IT RESOLVED that Supervisor Wright is the Purchasing Agent for the Town of Hadley for purchases up to **\$7,500**. Highway Superintendent Andrew Gilbert is the second Purchasing Agent for up to **\$7,500**. All purchases over **\$7,500** must be approved by the Town Board as per amended Procurement Policy, **Resolution # 11 of 01/05/2016**.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 12

BE IT RESOLVED that the Supervisor presented the following committees to the Town Board:

BEAUTIFICATION COMMITTEE: James Brewster & Colin Hagadorn

COUNTY YOUTH ADVISORY: Jean Cieslik

COUNTY FIRE ADVISORY BOARD: Heather Emrick

ETHICS COMMITTEE: Eileen Bennett, Monty Thomas, & Tim Hilker

OFFICE OF THE AGING: Anissa Tubbs

DISASTER PREPARDNESS COMM. Andrew Gilbert & Heather Emrick

PARK COMMITTEE:

Maureen Lanfear, Camille Long & Kathy Trackey

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 13

BE IT RESOLVED that the Supervisor has assigned the following Board Members to be a liaison to the committees and departments in which they are assigned.

COUNCILMAN TIM HILKER:

Justice, Park, Newsletter, EMS,
Planning Board, Ethics, Youth

COUNCILMAN JAMES BREWSTER:

Animal Control, Beautification,
Senior/Community Center, Town Hall,
Board of Assessment Review, H.U.D.

COUNCILWOMAN TINA LADD:

Historian, Veterans, Saratoga County
Public Health and Disaster
Preparedness

COUNCILMAN CHARLES OVITT:

Water 1, Water 2, Sewer, Highway,
Health Insurance, Recycling and Solid
Waste, Employee Manual and
Litigations

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 14

BE IT RESOLVED, that the regular meeting of the Hadley Town Board will be held at **7:00 p.m.** on the second Thursday of each month at the Hadley Town Hall, 4 Stony Creek Road, Hadley NY throughout the year **2025**.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 15

BE IT RESOLVED that the Hadley Town Board Agenda Meetings will, throughout the year **2025** be held the fourth Thursday of each month at **6:00 p.m.** at the Hadley Town Hall, 4 Stony Creek Road, Hadley, NY **if necessary**.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION #16

BE IT RESOLVED that all checks drawn from the Senior Checking Account will have (2) two signatures which will be the Senior Treasurer and Supervisor Arthur Wright or Town Clerk, Colleen DeMarsh.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 17

BE IT RESOLVED AND DETERMINED by the Town Board of the Town of Hadley, that the Town of Hadley hereby opts out of Paid Family Leave for its employees in the year **2025** and will not provide Paid Family Leave to its employees.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION # 18

BE IT RESOLVED that the Town Board of the Town of Hadley hereby appoints Supervisor Arthur Wright as Voting Delegate and Pamela Wright as the Alternate at the Annual Business Session of the Associations of Towns of the State of New York to be held on **February 16th-19th, 2025**.

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

RESOLUTION #19

BE IT RESOLVED that the Town Board of the Town of Hadley hereby extends permission for Colleen DeMarsh (Town Clerk) and Stephanie Lansburg (Deputy Town Clerk) to enter into a license issuing agent agreement with DEC (Department of Environmental Conservation)

Motion made by Tina Ladd. Second by James Brewster. All Ayes. Approved.

UPCOMING MEETINGS:

Thursday, January 9th 2025

6:15 p.m. Interviews for Animal Control Officer

6:45 p.m. Public Hearing on Proposed Local Law 1 of 2025 – A Local Law of the Town of Hadley Enacting a Property Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers Pursuant to Section 466-a of the Real Property Tax Law.

7:00 p.m. Regular Town Board Meeting

12:10 p.m. Supervisor Wright entertained a motion to adjourn.

Motion made by James Brewster. Second by Tina Ladd. All Ayes. Approved.