



TOWN OF HADLEY
4 Stony Creek Road
P.O. Box 323
Hadley, New York 12835-0323
Ph.: (518) 696-4797 ext. 1 Fax: (518) 696-5401

PERMIT FOR CONSTRUCTION / ALTERATION OF A DRIVEWAY (TO INCLUDE PAVING)

APPLICANT: NAME: _____
ADDRESS: _____
PHONE NO.: _____
DATE OF APPLICATION: _____
LOCATION: ROAD NAME: _____
SIDE OF ROAD: (N) (S) (E) (W)
NUMBER OF DRIVEWAYS REQUESTED / WIDTH: _____ / _____
BUILDING PERMIT NUMBER: _____
TAX MAP NUMBER: _____

A CERTIFICATE OF OCCUPANCY WILL NOT BE ISSUED UNTIL DRIVEWAY IS INSPECTED AND APPROVED BY THE TOWN OF HADLEY HIGHWAY SUPERINTENDENT OR HIS DESIGNATED REPRESENTATIVE.

Application is hereby made for a permit pursuant to section 136 of the Highway Law to construct a driveway connection within the Right of Way of a Town Road. Approval of this permit is contingent on the approval of all other agencies involved with this project.

Application Approved:

Date: _____

Signed: _____

Andrew C. Gilbert, Highway Superintendent

Building Permit Issued:

Date: _____

Signed: _____

Albert Brooks, Code Enforcement Officer

Final Approval of Driveway:

Date: _____

Signed: _____

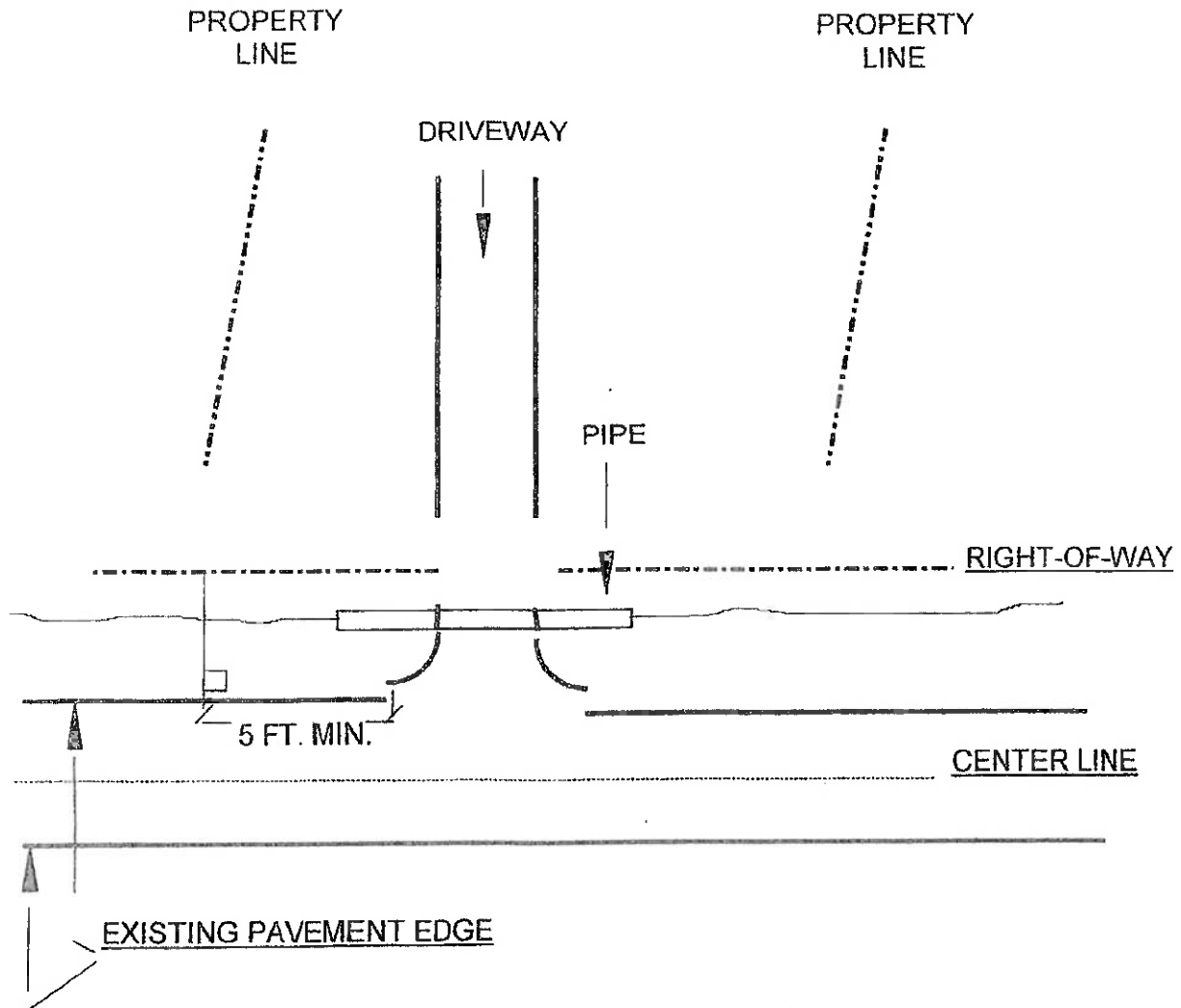
Andrew C. Gilbert, Highway Superintendent

Reasons for disapproval are set forth as follows:

GENERAL REQUIRMENTS FOR DRIVEWAY CONSTRUCTION / ALTERATION:

1. The construction shall be in accordance with the requirements listed herein on plan "STANDARD DRIVEWAY DITCH CROSSING" and all requirements shown on or attached to the PERMIT.
2. The applicant shall furnish all materials and bear all costs of construction within the Town Highway Right of Way and all work done and materials used shall meet the requirements of the Highway Superintendent.
3. No alteration or addition shall be made to any driveway without first securing a new permit from the Town. This includes blacktopping driveways.
4. The angle of the driveway with respect to the highway pavement edge shall not be less than 60° or more than 120°
5. No driveway will be permitted within 50 ft. of an intersection.
6. No new driveway will be permitted at a location where the lack of sight distance in either direction along the highway is a hazard.
7. Residential driveway entrance shall be a maximum of 20 ft. wide.
8. Commercial Driveways shall be a maximum of 50 ft. wide for a single combined entrance and exit, or a maximum of 50 ft. each when two separate entrances are permitted. No more than two entrances from one highway to a single commercial establishment shall be permitted. Application for a commercial entrance shall include a fully dimensioned plan of the proposed driveway shown drainage.
9. A Certificate of Occupancy will not be issued until driveway is inspected and approved by the Town of Hadley Highway Superintendent or his designated representative.

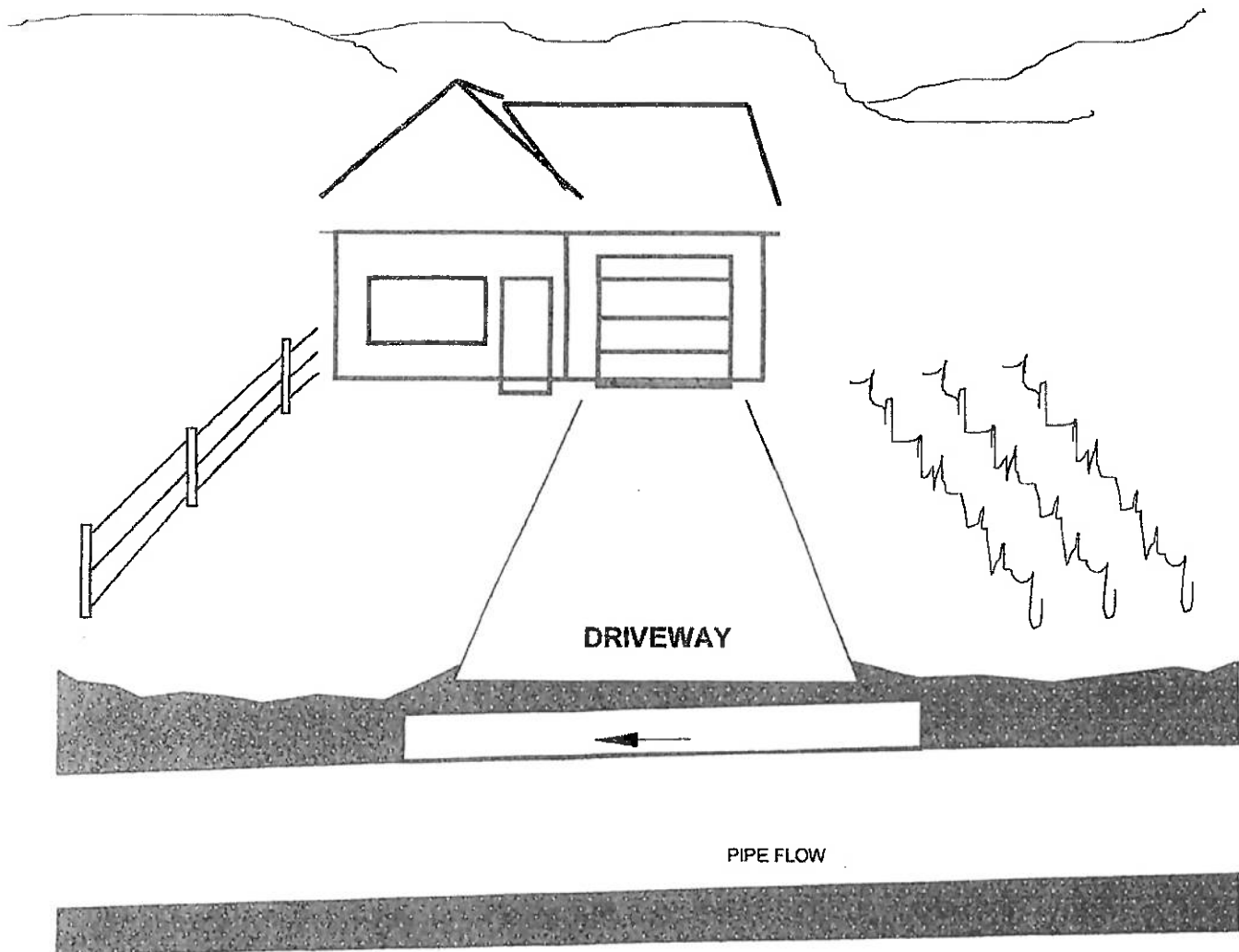
TYPICAL RESIDENTIAL DRIVEWAY



NOTE:

1. Residential driveway entrance maximum of 20' wide.
2. Minimum of 5 feet between property line and starting radius of driveway.
3. A sketch of the proposed driveway shall be submitted
4. See Standard Driveway Ditch Crossing Diagram attached.

STANDARD DRIVEWAY DITCH CROSSING



1. Pipe must be not less than 12 inches inside diameter with a minimum length of 20 ft. and be of either reinforced concrete, corrugated metal or high density smooth interior corrugated polyethylene pipe (no substitutes).
2. Pipe shall be placed so that inside flow line of pipe is at bottom of ditch and sloped true to ditch grade, maintaining free and unobstructed flow.
3. Highway shoulder must not be altered.
4. Any rise in driveway shall occur on the back-slope of ditch line so that drainage from driveway will flow into the ditch and not into the highway.

CROSS SECTION

